

## Certificate Vocational Field Internship

Semester:	Su <input type="text"/> / Wi <input type="text"/>	Seminar: 13991. <input type="text"/>
Lecturer:	<input type="text"/>	
Name:	<input type="text"/>	
Surname:	<input type="text"/>	Matriculation Number: <input type="text"/>
Type of Studies/School type:	<input type="text"/>	Subjects: <input type="text"/>

Institution:	<input type="text"/>	
Internship Duration:	from <input type="text"/>	to <input type="text"/>
<b>The institution confirms that the above-mentioned student has completed the Vocational Field Internship of at least 20 days comprising a total of 80 hours.</b>		
place, date	official stamp	institution signature

### Submitting this certificate

Please hand in this certificate twice:

1. Use the following address to upload it: <https://uni.koeln/8AYX3> and
2. attach it to your ILIAS-Portfolio which is accessible to your lecturer.

Please keep in mind that we can only permit fully completed and correct submissions.

### Booking the credit points

The following achievements are obligatory for passing this module:

- Active course attendance and submission of all course tasks
- Attendance in the final meeting
- Obligatory portfolio tasks
- Completion of the internship

Your lecturer confirms all achievements directly to the ZfL. The credit points will be booked between 1<sup>st</sup> and 31<sup>th</sup> May (WiSe) or between 1<sup>st</sup> and 30<sup>th</sup> November (SuSe). Please refrain from requests regarding the booking status of your credit points outside of this timeframe.