



To schools and institutions abroad offering
internship places to students in the 'Berufsfeldpraktikum'

Berufsfeldpraktikum (BFP) for BA students in teacher training

Dear Sir or Madam,

thank you very much for your willingness to host and supervise our students during their 'Berufsfeldpraktikum' (mandatory internship for BA students in teacher training) at your school/institution. We are delighted to be working with you. With this letter, we would like to give you some more information about the mandatory internship that our students are completing at your school.

The University of Cologne's Center for Teacher Education (ZfL) is responsible for the 'Berufsfeldpraktikum'. We cooperate closely with various institutions offering internships to our students, both schools and potential employers outside of the traditional field of education. Most students complete their 'Berufsfeldpraktikum' during the second year of their (three year) BA program in teacher education. It is meant to provide students with insights into different, potential fields of employment. A majority of our students has, by this time, already completed one other mandatory internship, the 'Eignungs- und Orientierungspraktikum'. This internship must be done at the type of school that the student is specializing for in his/her studies (i.e. primary school, different types of secondary schools or special education).

It is possible to carry out the 'Berufsfeldpraktikum' at a school in another country - as a matter of fact, the Center for Teacher Education welcomes all initiatives that support intercultural learning and the broadening of competences.

The 'Berufsfeldpraktikum' consists of a minimum of 20 days as an active intern, an equivalent of 80 work hours. Students are free to complete the internship during a four week period, or to do it in an cumulative process during the semester.

Students are asked to report and to reflect on all their internship phases as portfolio work.

Your role as the organization offering an internship to our students should be to let them observe all relevant aspects of the work at hand, and to offer them the opportunity to make some first professional experiences of their own. It would be helpful if you could reflect on the internship together with the students and give them feedback.

Please do not hesitate to contact us (zfl-praxisphasen@uni-koeln.de) if you should have any questions.

Kind regards

Team Practical Phases