

Certificate Vocational Field Internship

Semester:	Su <input type="text"/> / Wi <input type="text"/>	Seminar: 13991. <input type="text"/>
Lecturer:	<input type="text"/>	
Name:	<input type="text"/>	
Surname:	<input type="text"/>	Matriculation Number: <input type="text"/>
Type of Studies/School type:	<input type="text"/>	Subjects: <input type="text"/>

Institution:	<input type="text"/>	
Internship Duration:	from <input type="text"/>	to <input type="text"/>
The institution confirms that the above-mentioned student has completed the Vocational Field Internship of at least 20 days comprising a total of 80 hours.		
place, date	official stamp	institution signature

Submitting this certificate

Please hand in this certificate twice:

1. Use the following address to upload it: <https://uni.koeln/8AYX3> and
2. attach it to your ILIAS-Portfolio which is accessible to your lecturer.

Please keep in mind that we can only permit fully completed and correct submissions.

Attention: Your certificate will be deleted from Ilias after two years when our obligation to preserve records expires. Please save you file by then if needed for future use.

Booking the credit points

The following achievements are obligatory for passing this module:

- Active course attendance and submission of all course tasks
- Attendance in the final meeting
- Obligatory portfolio tasks
- Completion of the internship

Your lecturer confirms all achievements directly to the ZfL. The credit points will be booked between 1st and 31th May (WiSe) or between 1st and 30th November (SuSe). Please refrain from requests regarding the booking status of your credit points outside of this timeframe.